

*In the name of God, Most Gracious, Most Merciful*  
*ISLAMIC ASSOCIATION OF MICHIGAN*  
18105 Racho Road - Brownstown - MI 48193  
(734) 281-8050

## **GYM USE GUIDELINES**

### **Our Philosophy:**

All of our buildings and facilities are constructed by the generous donation of our community and are dedicated to be used for worship of Allah subhanahuwatala and to meet the needs of our congregation. Therefore, every facility is to be treated respectfully at all times. At no time are the buildings or facilities of Islamic Association of Michigan (IAM) to be used by persons or groups for any questionable activity or for any purpose that could possibly bring reproach upon the name and cause of IAM. At no time should their use conflict with the purpose of IAM. It is our desire that all things done on our grounds be done decently and in order and in accordance with Islamic principles.

### **Gym Use Guidelines:**

**All coaches, teachers, activity leaders or persons in charge are responsible to see that these policies are observed by all when using the gymnasium or the use of the gym may be forfeited.**

1. Scheduling of the gym is to be done through the IAM office. Office phone is (734) 281-8050. Please allow at least one week after the phone call for confirmation of gym availability. The gym is not available for use 10 minutes before and after salat, during salat and masjid programs, including speeches and during school hours.
2. There is to be no use of tobacco, drugs/alcohol in the Gym or surrounding areas. Dress should be modest, appropriate for the activity, and not offensive. Shirts are required at all times. Improper language will not be tolerated.
3. There is to be no climbing or hanging on the net or rim. Dunking the ball off chairs, tables, etc. is not permitted. Damage to IAM property will be the responsibility of the group or

individual using the facility. Each incident will be reviewed separately to determine the responsibility.

4. The entire gym floor is to be cleaned after each activity and debris put into a trash can. A dust mop, dust pan, and broom are located in \_\_\_\_\_ and are to be stored there after use. If mopping is needed, mops and bucket are located in \_\_\_\_\_

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5. Participants are to wear clean, soft soled sneakers that will not mark the playing floor.
6. The equipment room is off limits to all except the group leaders. All equipment taken from the room for use is to be returned and stored properly. This room is to be kept locked when not in use. Only equipment belonging to IAM or preapproved by IAM can be used in the gym. NO EXCEPTIONS. No markings can be made on the floor or other area of the gym unless approved by IAM in writing, a copy of this permission will be kept in the office by the Secretary of IAM.
7. Any food or drinks taken into the gym must be kept off the playing floor area except when it is an IAM sponsored/approved event and food is served as part of the event.
8. No bicycles, skateboards, or scooters are permitted.
9. No music/dancing will be allowed on IAM property. Absolutely no use of alcoholic beverages, tobacco or illegal drugs is allowed on IAM property.
10. Requests by community members to reserve the facility for social activities will be submitted, in writing, to IAM secretary, to be discussed by the Board of Directors (BOD) and approval will be granted on a case by case basis.
11. After the activity, all lights in the gym - including restrooms, locker rooms, etc. are to be turned off. All sports and cleaning equipment, etc. are to be stored after each use. The heat/air condition is to be turned off. Bathrooms checked for cleanliness, commodes flushed, etc. All garbage is to be properly disposed of in the \_\_\_\_\_. New trash liners are to be replaced. The liners can be found in \_\_\_\_\_. The floor is to be swept and dirty spots mopped. A few chairs may be left out but the rest are to be stored in their proper location. Gym is to be left neat and in order. Don't simply finish the activity and turn off the doors and lights, it is not the responsibility of the IAM or its workers to clean up after others. It is the individuals using the gym to clean up after themselves. The Golden Rule: Leave it as good or better than you found it.

NOTE: It is the responsibility of the person making the request to use the facility that the gym is left clean. It is not the responsibility of the janitor to clean the facility after each use, it is the responsibility of those using the facility to leave it in a good condition with all the above requirements met. Any personal items left in the gym is not the responsibility of IAM.

12. The gymnasium doors are to be kept locked when not in use. All doors should be securely locked after its use (unless another function is scheduled to follow).

13. The gym will not stay open later than 10 P.M. on weekdays or 11:00 P.M. on weekends unless it has been pre-approved.

14. For use of gym facilities for social events a fee of \$ \_\_\_\_\_ an hour, for sporting events a fee of \$ \_\_\_\_\_ an hour will be charged to cover operating costs. A \$ \_\_\_\_\_ deposit will be required one week before scheduled event. The deposit will be returned, within one week after the event, if there is no damage to the IAM property and no additional cleanup is required.

IAM does reserve the right to decline any request for the use of its facility if it is determined that those activities hinder in any way the purpose of IAM

These policies are to be observed in order that the facility might be properly maintained for everyone's use. Any group or individual not observing these policies may be denied use of the facility. Thanks for your cooperation.

## IAM gym Reservation Form

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of Activity: \_\_\_\_\_

Description of Activity: \_\_\_\_\_

Other Equipment Needed: \_\_\_\_\_

Date Deposit Paid: \_\_\_\_\_

I have read, understand and agree to the conditions and responsibilities found  
in the guidelines for gym use:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date